

## Draft Meeting Minutes for Londonderry Village Wastewater Project

June 5, 2026

Attendees:

**Attendees:** Chrissy Haskins (Dufresne Group), Matt Bachler (Windham Regional Commission), Aileen Tulloch (Londonderry Town Administrator), Pamela Spaulding (Planning Commission)

**Village Wastewater Committee Members:** Gary Hedman, Larry Gubb, Corey Mack, Tom Metcalfe

The meeting was held at the Londonderry Town Offices. The meeting was recorded and can be viewed at:

[https://us02web.zoom.us/rec/share/vC\\_nCIITNkNwOYtrae52BJb4q4yThiZgyT677rWFvRcM-YcZEX4EHOc0tAMNEPo.R7Q3kaogZ2e5WXUo](https://us02web.zoom.us/rec/share/vC_nCIITNkNwOYtrae52BJb4q4yThiZgyT677rWFvRcM-YcZEX4EHOc0tAMNEPo.R7Q3kaogZ2e5WXUo)

**Meeting was called to Order at 9:02 AM**

### **Quick recap**

*The meeting focused primarily on project status updates.*

### **Next steps**

- *Committee to draft press release with comments from WRC and VT DEC for distribution to area newspapers (carry over from prior meeting).*
- *Committee to provide disposal area maintenance requirements (i.e. mowing, snow removal) and forward to Select Board (carry over from prior meeting).*

### **Summary**

*Gary called the meeting to order and noted that the meeting was properly warned, with agendas posted at the post offices and town offices.*

### **Public Comments**

*No Public Comments were received by the Committee.*

### **Project Updates**

*South Village-*

*Chrissy received an update from Hunter this morning, stating that construction will begin in earnest in mid-July, with initial phases likely limited to the Route 100 corridor (north of Village) and then transitioning to other areas. The project needs to comply with Build America/Buy America and based on current knowledge, there shouldn't be any hold ups due to materials procurement, etc. Material lead times are a concern, but Chrissy and the State have confirmed that certain materials can be claimed as exempt (i.e. pipe) and therefore aren't anticipated to result in delays. hop drawings are coming in for review. The drip dispersal materials are set to begin shipping soon as certain materials were pre-ordered by the vendor and are ready to ship.*

*Notification to property owners will be coordinated through the Town. Once construction period is fully underway, regular updates will be provided based on need/potential impact. The VTrans permit for the work has been issued. Representatives of the Selectboard and Town Road Dept. were present at the pre-construction meeting. There will be a 4x8' sign advertising the Project installed at the Prouty Property some time in the next few weeks. A "ribbon cutting" event may be scheduled to help advertise the project.*

*North Village-*

*Aileen and Chrissy met with Chris Rutken (Rutken Appraisal Co.) to provide a property appraisal of the Peele Property. Once the appraisal is in hand, the Town will revisit/renew correspondence with Mr. Peele.*

### **Funding Updates**

*Aileen hasn't heard back from Northern Borders, but expects that we should receive an update in June. U.S. Economic Development Administration (EDA) funding will not be pursued at this juncture due to anticipated funding request size (too small). If the project receives NB funding, that would leave an approximately \$300,000 gap for match. Aileen is collaborating with several folks to discuss strategy. The Project was submitted to all three Vermont Congressional Representatives and has been submitted for earmark funding. Notification wouldn't likely occur until later in the year. Chrissy mentioned that she has heard of a village wastewater project that may not move forward, and has communicated to the State regarding the availability of the funding set aside for that project.*

### **Project Communication / Public Outreach**

*Carry over from prior meeting - the Committee discussed drafting a press release for distribution to local/regional newspapers following the South Village bid process. Vermont DEC has provided some preliminary comments, and a draft press release will be provided for their review, as requested. Aileen has shared the account credentials for the Village Wastewater Facebook with Corey, and the Committee will discuss updates to the page in the near future.*

### **Motions**

*The meeting minutes from the May 15, 2026 meeting were approved, Larry made the motion and Corey seconded, all voting in favor.*

### **Next Committee Meeting –**

*The next Village Wastewater Committee meeting will be held on Friday, July 10th<sup>h</sup> at 9:00 AM at the Town Offices, or online at <https://us02web.zoom.us/j/85979580043>*

*The meeting adjourned at 10:43 AM.*

*Note – While we strive for accuracy, the draft meeting minutes may contain errors or omission, and are subject to revision prior to approval.*